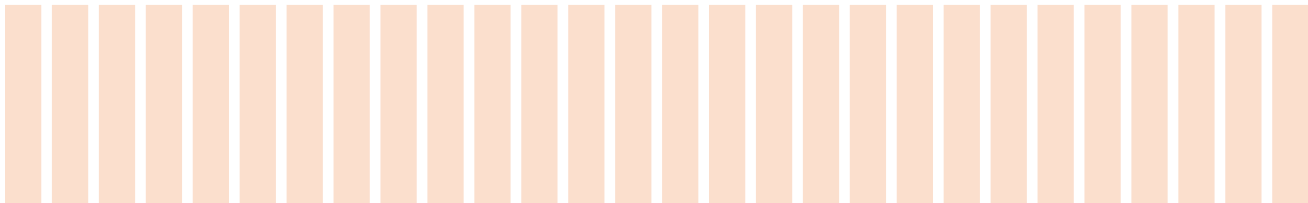


We Deliver. Quality. Experience. Service.

L&W Supply is the professional contractor's single source for all the quality products and services needed to complete projects on time and on budget.

Our commitment begins where it matters most—at the local level. And because we're backed by nationwide strength—with over 170 local branches nationwide—you can count on us as a solutions provider for all your project needs. Whether that means offering "stock and scatter" services, credit, or technical advice for a specific system, our dedicated, experienced staff is ready to help you coordinate any size job.





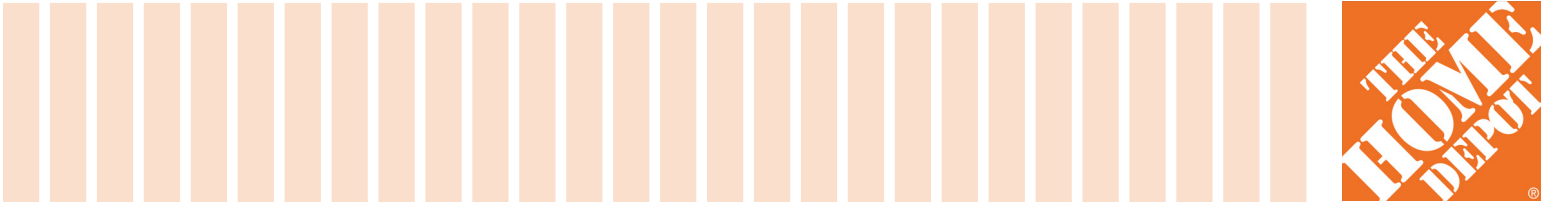
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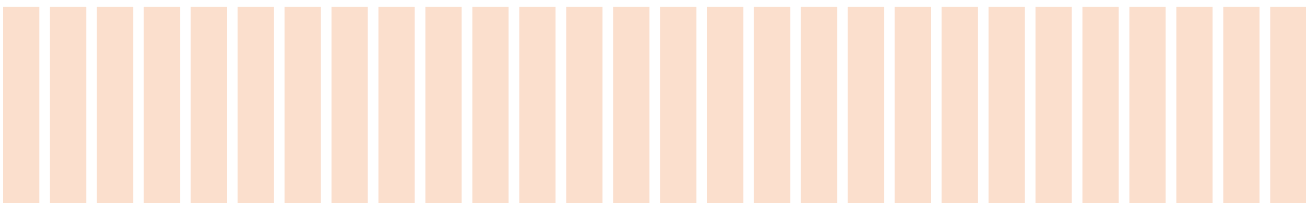


How the Program Works

The L&W Stock and Scatter program is designed to help Home Depot deliver building materials to construction sites throughout the United States. With locations in most major markets and a fleet of specialized trucks, L&W Supply is equipped to deliver a variety of products, including drywall, ceiling tile, insulation, metal studs and more.

L&W Supply is set up as a Special Order Vendor in Home Depot's system.

Stock and Scatter delivery services are not the same as The Home Depot's curbside delivery program. In a typical stock and scatter delivery, equipment is driven onto the customer's property, positioned next to the building that is to be stocked, and the building materials are physically placed inside the building and scattered among the rooms. Materials are typically not left at the curb, unless the owner requests it. Because the delivery takes place on and in the customer's property, it is significantly more complex than a curbside delivery—so more information is required from the customer to provide the service safely and efficiently.





Placing an Order

The local L&W Supply branch is your primary point of contact for questions regarding order placement. They will coordinate all deliveries for The Home Depot.

To place an order:

- The P.O. should be placed into Home Depot's system
- The Home Depot customer requesting stock and scatter service should be asked to fill out a "Pre-Delivery Job Site Inspection" and a "Waiver and Delivery instructions" form (included)

The Pre-Delivery Job Site Inspection form is used to advise the local L&W Supply branch of the following information:

- The date and location of the delivery
- Job site conditions (e.g., Is there a driveway? Can a 60-foot-long truck get into the driveway? Does the dealer need to use alternative delivery methods?)
- Potential obstructions or hazards (e.g., trees, power lines, dumpsters, etc.)

The Waiver and Delivery Instructions form has two objectives:

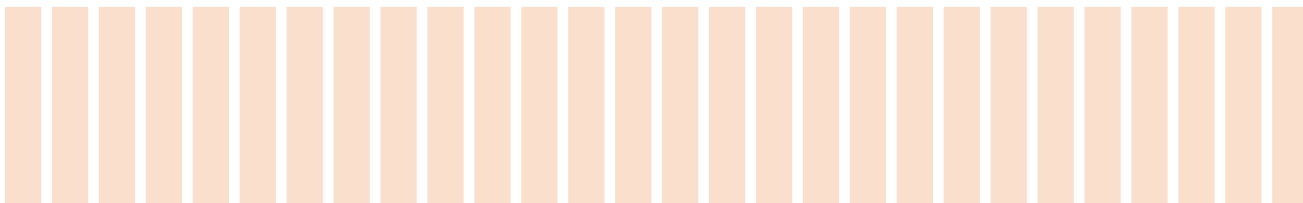
- Tell the delivery crew where to place the actual product ordered
- Waive liability of any damage that may occur on the customer's property

The completed forms should be faxed to the local L&W Supply branch.

- FAX TO: 1-----ATTN:_____

L&W Supply will contact The Home Depot Pro Desk to confirm the delivery date and pricing. In order to confirm pricing and delivery date, local L&W personnel may need to do a job site inspection. The L&W branch has a 72-hour lead time from the time all paperwork is completed to make the delivery (i.e., the Pre-Delivery Job Site Inspection form, the Waiver and Delivery Instructions form and The Home Depot P.O.).

Once a delivery date has been established, The Home Depot should finalize the P.O. and create a Key Rec in The Home Depot payables system.



Placing an Order continued

To process a stock and scatter order, Home Depot and the local L&W Supply branch each have responsibilities.

Home Depot Responsibilities:

Step 1: Create P.O. using proper SKU numbers that could include these products and services:

- Product (board, trims, beads, etc.)
- Minimum quantity delivery charge
- Walk-up/Walk-down (stairs)
- Stand-up/Roll-off elevators
- Walk-ins/Walk-arounds
- Hourly rate, local men with trucks

Step 2: Call your local L&W Supply Branch and verbally confirm the following information:

- Purchase Order (P.O.)
- Product and delivery costs
- Additional charges
- Other pertinent details related to the order and delivery

Step 3: Fax confirmed P.O. and delivery checklist to local L&W Supply branch.

Note: A lien waiver may be required on new construction. If so, fax the lien waiver to L&W as well.

L&W Supply Responsibilities:

Step 1: Confirm delivery day/time with customer or the Home Depot contact (if customer not available).

Step 2: Obtain signed delivery receipt (proof of delivery).

Note: The local L&W supplier will not deliver the customer order until it is 100% complete.

Step 3: If requested by The Home Depot, obtain signed job site waivers.



Glossary

Boom Delivery – The delivery of product to upper floors of a house/building (e.g., higher than the first floor and usually no higher than the third floor).

Stock and Scatter – The process of pulling product off of the boom lift through a building opening (e.g., typically a window) and distributing the product throughout the work area.

Set Off – A curbside delivery where product is placed on the driveway.

Walk-up/Walk-down – The process of pulling product off the boom lift and walking downstairs or upstairs to distribute the product to work areas.

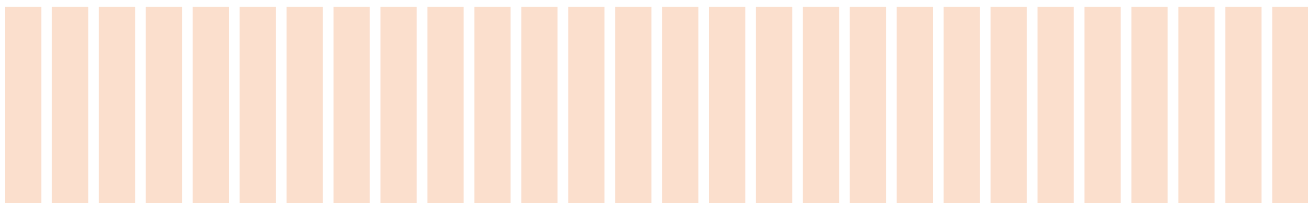
Walk-ins/Walk-arounds – The process of pulling product off the truck and carrying it into or around the house/building to an opening that isn't accessible by the boom truck.

Roll-on/Stand-up Elevators –

Roll-on – Load product on A-frame cart, roll on to elevator

Stand up – Remove product from A-frame cart, load on elevator

MSF – Thousand square feet



Frequently Asked Questions

What does “stock and scatter” mean?

Stock and Scatter delivery services are NOT the same as The Home Depot’s curbside delivery program.

In a typical stock and scatter delivery, equipment is driven onto the customer’s property, positioned next to the building that is to be stocked, and the building materials are physically placed **INSIDE** the building and scattered among the rooms. We will stock material in the building to meet the customer’s need.

The customer may also request that material is stocked at the curb or on a driveway. We pride ourselves on delivering material where the customer needs it.

What questions do I need to ask my customer in regards to delivery access?

- Does the material need to be stocked and scattered (unloading the material and placing it at specific points at the job site) or is it a set off (unloading the material to one point on the job site to be moved by another crew later)?
- If we are completing a stock and scatter delivery, what is our entry point (such as entry by window, patio door, front door, etc.)?
- Are there any power lines at the job site? (If unsure, please allow one to two days before delivery so we have time to physically inspect the job. This should be done before your customer has paid for the order in case there is an additional delivery fee.)
- Review the Pre-Delivery Job Site Inspection form located in this binder.

In many cases, we have to beat quotes brought in by our competitors, can you help us?

We are serious about our partnership and committed to a long relationship. Please provide us the information, and we will do our best to help secure the order.

Will you provide us with special pricing for large jobs?

Yes.

Is stock and scatter the only service you can provide for us?

No, please call us with specific questions or concerns.





We have a customer who works in hospitals and sometimes needs a 4:30 a.m. delivery. Is this something you can do?

Yes, we can do this. We ask for three days' notice, and an additional charge may apply.

What is your lead time for a drywall stock and scatter?

We are committed to delivering within three days. Often a stock and scatter can be done sooner. Please check with the local branch for their schedule.

What is your delivery lead time on specialty items?

Please check at the time of order. Many of your specialty items are stock items for us; the lead time will reflect this.

When will the material be at the job?

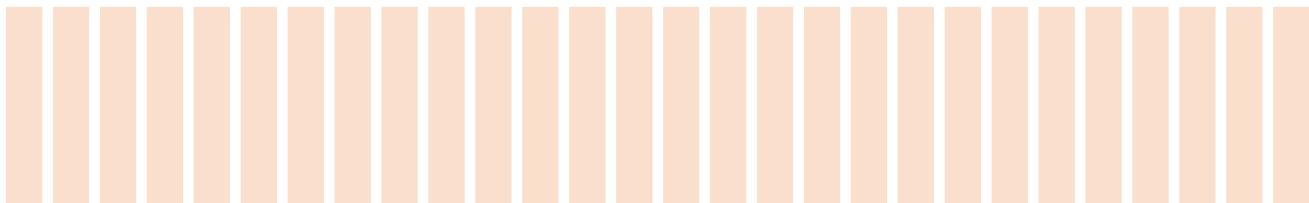
Typically, materials are delivered within three days of placing the order. We will have our dispatcher contact the person at the job and let that person know when to expect delivery.

Can I get a confirmation number?

Yes, please check with the local L&W Supply branch.

Does the customer need to fill out the "Pre-Delivery Job Site Inspection" and "Waiver and Delivery Instructions" forms?

Yes, it is very important to complete these two forms. The information on both forms is needed in order to deliver materials.



How do power lines on the job site affect the delivery?

Safety is our first priority at L&W Supply. We use boom trucks for deliveries, and there is a possibility that while moving material into an upper floor, our boom could come in contact with a power line. This can cause serious injury or fatality to our crew and any bystanders. Our company policy is to maintain a distance of 20 feet from all power lines. We need to know about any power line issues ahead of time so we can plan the delivery accordingly, finding the safest access points.

If a delivery is setup but power lines are present or access to the job site is difficult, what will happen?

Our delivery driver will inform us of the situation and what we might need at the job site in order to make the delivery. Our staff will call you with this information and reschedule the delivery. We strive to make deliveries on the first attempt, but in a safe manner. If we attempt again and are still unable to make the delivery, we will again call you. On the third attempt, a delivery charge of \$250.00 will apply.

If a customer is not sure if he or she can use the stock and scatter service due to power lines, can you inspect the job before the customer places the order?

If you have completed the “Pre-Delivery Job Site Inspection” and “Waiver and Delivery Instructions” forms and your customer does not feel comfortable, yes we can look at the job. Please allow enough time for us to look at the job. The Home Depot will be informed of the job site inspection.

How high can your boom trucks reach?

We have a vast fleet of delivery equipment, which vary slightly by location. Please contact your sales representative or L&W Supply branch for more information.

Why can't you boom over trees, cars or dumpsters?

The safety of customers and our delivery crews is our first concern. It is very dangerous to boom over any objects due to the potential of falling objects.

How close can you get to the building?

We can get as close as possible within safety regulations.

How experienced are your boom operators?

Our drivers have CDL licenses and are fully trained in safety procedures, boom operation, proper lifting procedures and defensive driving. They are trained to follow our safety guidelines, which include using caution tape to mark the delivery area and using personal protective equipment (safety shoes, brightly colored vests, gloves and hard hats).





Pre-Delivery Job Site Inspection Form

This form must be filled out and faxed to the "Order Contact Person" prior to order scheduling. Please call the "Order Contact Person" if you have any questions or concerns about this delivery.

The Home Depot Associate: _____ The Home Depot Store #: _____ Today's Date: _____

Customer Name: _____ Requested Delivery Date: _____

P.O. #: _____

Job Site Address: _____

Lot #: _____ Cross Street: _____

Job Contact: _____

Phone #: _____ Mobile #: _____ Pager #: _____

- 1) Is this an existing building (remodel) or new-construction jobsite? (please circle one)
- 2) If basement is being stocked, is it a walkdown or walk-around? (please circle one)
- 3) Is there clear access for an 80,000-lb., 40'-long truck to get in to the job site? Yes No
- 4) Can the driveway support the weight of a 80,000 lb truck? Yes No

Although reasonable care will be taken, neither The Home Depot nor L&W Supply is liable for any damage caused to driveways, curbs, sidewalks or yard upon delivery!

- 5) If clear access is not available for delivery equipment, is alternate access available? Please describe.
- 6) Are there power lines or other electrical hazards within 20' of the selected setup point for delivery? Yes No
(If answer is YES, please describe and attach drawings of the job site if necessary.) Yes No
- 7) Is the travel path from the entrance to the setup point clear of obstructions? Yes No

Scaffolding, equipment, vehicles, etc., must be moved and clear access must be provided through a suitably sized (60" minimum height) window or door in order to stock the job.

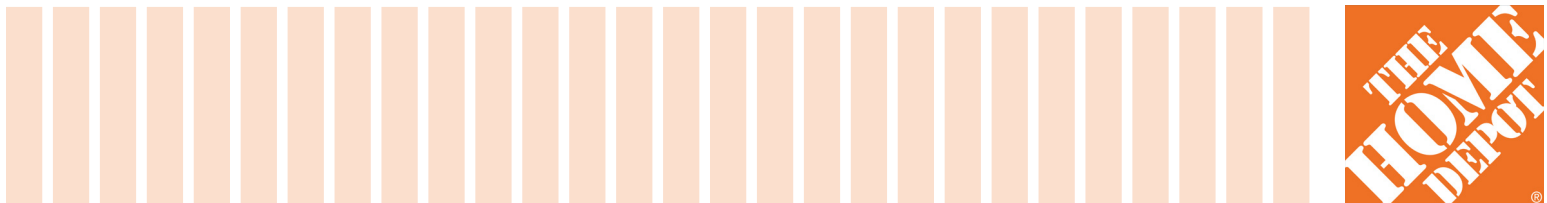
- 8) How close can the truck get to the building?
- 9) Will wallboard fit through windows or doors? (60" minimum height) Yes No
- 10) Any other hazards at the setup point? (Check below)

Overhanging Trees Equipment Septic System Overhangs Holes or Depressions Steep Grade Scaffolding

General Comments: _____

If, for any reason, the delivery crew has concerns about their ability to perform this delivery safely, they will contact their supervisor immediately and delivery may be delayed.

Customer Signature: _____





Waiver and Delivery Instructions

This form must be filled out and faxed to the "Order Contact Person" prior to order scheduling. Please call the "Order Contact Person" if you have any questions or concerns about this delivery.

The Home Depot Associate: _____ The Home Depot Store #: _____ Today's Date: _____

Customer Name: _____ Requested Delivery Date: _____

P.O. #: _____

Job Site Address: _____

Lot #: _____ Cross Street: _____

Job Contact: _____

Phone #: _____ Mobile #: _____ Pager #: _____

In the table below, please indicate where the customer would like the material placed on the job site. For example: 68 pcs 1/2" 4x12 regular first floor, 26 pcs. 5/8" 4x12 Firecode garage, 5 pcs 1/4" 4x8 regular first floor, 34 pcs 1/2" 4x12 ICB second floor, etc.

Pieces	Thickness	Length	Type	Floor

Drywall Type Key: Specify 1/2" or 5/8" thickness

R = Regular, I = Imperial, W = Water-Resistant ICB = Interior Ceiling Board, FC = Firecode

54" = 54"-Wide Drywall, GS = Gypsum Sheathing FCC = Firecode C

Delivery Conditions and Terms

Delivery will be made with a boom truck and/or a flatbed truck. Each of these vehicles could weigh up to 80,000 lbs. and each is approximately 40-feet-long. Access will be required to the house/building that will facilitate mechanical unloading. Our trucks are not permitted to go beyond the curb line, except upon purchaser's authorization and risk assumption as indicated by signature below. Purchaser assumes responsibility for property damage caused by seller's trucks, inside the curb lines. Purchaser is responsible for the cost of any permits required or fines related thereto.

Purchaser Signature: _____ Date: _____

Vendor will not deliver without a signed waiver.

Materials received in good condition.

Purchaser Signature: _____ Date: _____

